

**Minutes of Board Meeting
Tuesday June 16, 2020 @ 12:00pm
Zoom Meeting**

1. **Call to order** at 12:09 by Debbie Cooper. Welcome to Board Members, Staff, community partners and guests including volunteers, parents, participants, donors, Renee Hebert from BBBS of Canada.
2. Chairperson & Secretary named – Debbie Cooper as chair, Erin MacKenney as meeting Secretary
3. Meeting is Duly Constituted (Reading of Notice of Meeting- read by Laurie Collins)
4. Minutes – read by Erin MacKenney

Motion to accept minutes as read by Erin, seconded by Niki Comeau. Motion Carried.

5. Executive Reports & Approval:
 - a. President's report presented by Debbie Cooper: Deb spoke to gratitude as the theme for her report. She recognized the amazing support from the community especially highlighting the support and gratitude we have toward sponsors such as JDI. She expressed gratitude to the staff for all of their work on creating meaningful mentoring matches. She recognized the board and especially Cindy Millet and Paulette Nickerson who are retiring from the board. Cindy with 25 years of involvement!

Motion to accept President's Report as read by Deb, seconded by Niki Comeau. Motion Carried.

- b. Executive Director's Report presented by Laurie Collins: Laurie discussed change as the theme for her report and highlighted the new office space, new branding for BBBS and it being embraced. Firsts – PROPEL graduation (funded through RBC Future Launch). Recognized the hard work on the strategic plan and its implementation. Celebrations: Keira Logan (former Go Girls & ISM); Erin Usher Scholarship recipient; Laurie received a Women of Distinction award. Thanked strong community partners, volunteers, families, staff, board members, Cindy Millet and expressed gratitude toward the staff.

Motion to accept Executive Director's Report by Cindy, seconded by Leah. Motion Carried.

- c. Treasurer's Report - reported by Matthew Wegener. Matt presented the financial statements as prepared by Deloitte LLP. His highlights included decrease in funds raised for BFKS but increase in grants. The overall drop in revenue was around \$3000. Discussed that the agency is in a solid position for 2020 throughout the COVID-19 pandemic due to surpluses from previous years and the stabilization fund. Matt asked if there were any questions. No questions.

Motion to accept Treasurer's Report by Niki, seconded by Paulette. Motion Carried.

6. Appointment of accountants for 2020 as Deloitte LLP.

Motion to appoint Deloitte LLP as accountants for 2020 by Matt, seconded by Niki Comeau. Motion Carried.

Stephen Lund from Deloitte spoke briefly about working with the organization.

7. Election of Directors – Cindy Millett presented the slate of officers for 2020-2021 on behalf of the board development committee and asked for any new nominations.

EXECUTIVE:

President: Niki Comeau

1st VP: Leah Straight

2nd VP:

Secretary: Emily Teed

Treasurer: Matthew Wegener

Past President: Debbie Cooper

MEMBERS:

Betty Hitchcock (on leave)

Jeff Williams

Susan Eisner

Norah Surcon

Paige Chapman

Paige Hanley

Jill Hamer

Harrison Teed

Erin MacKenney

Motion to approve the board of directors by Cindy, seconded by Erin. Motion carried.

8. Meagin Huisman spoke on behalf of the staff to thank Laurie for her dedication and leadership and presented her with a token of their appreciation for her 10+ years of service.
9. Mentoring Success Story was shared by Char Perry, a match between Taeyo and Ben. They spoke about the important place one another hold in each of their lives. Jessica, Taeyo's mom, spoke about what the match has meant to her as a parent by bringing a male role model into Taeyo's life and becoming his best friend.
10. Presentation of Awards: Betty Hitchcock had technical difficulties, so Niki Comeau gave us a background of the awards information about the award recipients.

Judge Tom Bell Award: presented to Sarah Winchester highlighting her commitment to her Little Sister, Juliette, and their adventures with one another as well as her work with Go Girls!

George Hitchcock Awards: Janhea Hogan (Former Go Girl and PROPEL participant; event volunteer with Mentor Links and at BFKS, Inspire Awards, and Big Book Sale) & Brooklyn Vincent (3 years of involvement – mentee in ISM which transitioned to traditional match; leader in BBBS camps; Go Girl participant). Janhea will complete drivers training, Brooklyn will attend horseback riding camp.

11. Special Presentations: Niki & Laurie made presentations for 5, 10, 15, and 25 years of service to volunteers. Laurie & Deb presented Cindy with a gift to show their appreciation for her long-time service to the organization. Cindy shared her thanks and reflections of her time with the organization as well as a slideshow of memories. Betty was also acknowledged for 33 years of volunteerism with BBBS and a gift was presented to her to be delivered at a later date.

Presentations made to board members who are retiring from the board: Paulette Nickerson, Jim Jordan (left in December 2019), Andrew Holmes, John Theriault, and a gift for Debbie as outgoing president. Staff milestones were highlighted as well: Amy Tanner (5 years), Meagin Huisman (5 years), Laurie Collins (10 years).

12. Niki called for any New Business. There was no new business. Thanks were extended to everyone.
13. The meeting was adjourned at 1:27 PM – motion by Cindy, seconded by Debbie.

Minutes prepared by Board Member, Erin MacKenney and Executive Director, Laurie Collins.